



IIT Madras Research Park.

No.1FA, First Floor, Kanagam road, Taramani Chennai – 600113.

Minutes of the pre-bid meeting held on 19-03-2018 1500 Hrs.at IITMRP.

Tender No.IITMRP/OPER/1

dated 07-03-2018

Name of Work: **House keeping, operation, maintenance& up keep of all the internal and External services of PHE, HVAC, Firefighting, MEP, substation including furnishings for IIT Madras Research Park for the year 2018-20.**

As prescribed in the tender document a pre-bid meeting was held in conference hall of IITMRP on 19-03-2018 at 1500 hrs.

The following were present.

1. OCS Group represented BY Mr. E.Pual Bright
2. PHFMS Mr. Anantha kumar
3. UDS Mr. Sreedhar
4. First man Management services Ms. Saranya Karthik

From IITMRP

1. Shri K. Balakrishnan Chief Project Manager
2. A.Manickavasagam Head Infrastructure
3. RamaDevi Head Legal & Admn.

The head infrastructure has explained the scope of tender , the mode of tendering, mode of payment for the work done, statutory provisions to be adhered etc.

The following clarifications have been made regarding the tender document which will form part of the tender document.

1. For DG sets B&C check the cost including spares will be reimbursed by IITMRP.

2. Fir Mock drills the experts cost will be reimbursed. The cost shall be got pre approved from IITMRP.
3. It has been informed that the last date for receipt of tender will not be postponed.

All other terms and conditions and information of the tender document remains unchanged.

The last date of receipt of bids is 23-03-2018

Chennai

19-03-2018

Head- Infrastructure.

IITMRP.